



**OMEGA**  
COMMUNITY DEVELOPMENT CORPORATION

**Out of School Time Intervention Specialist (Part-Time)**

**REPORTS TO:** Out of School Time Director of Program Operations

**PAY RATE:** \$27.50/hour

**ESSENTIAL QUALITIES:**

Omega Community Development Corporation (CDC) requires the following qualities of each Out of School Time staff:

Past experiences and actions reflect a commitment to the Omega CDC mission and core values. Demonstrates a sense of urgency and relentless pursuit of significant student achievement in a high need, urban environment.

Reflective, self-aware and adaptable to others' communication and work styles.

Critical thinker and problem solver who takes initiative.

Belief in the power of collaboration and strives to build a collaborative culture with Omega CDC community, staff, families, scholars, Dayton Public Schools employees, and other partners.

**ESSENTIAL FUNCTIONS:**

The Omega CDC Intervention Specialist is responsible for ensuring that the OST programs at the Omega Community Development Corporation are in compliance with state and federal laws pertaining to the education of scholars with disabilities. The essential functions are:

- To plan, implement and evaluate scholar learning experiences using a differentiated curriculum
- Help scholars manage behaviors and make appropriate choices
- Provide an educational program for scholars as defined by their specific (IEP) Individualized Education Plan
- Work cooperatively with daytime teaching staff, OST instructor, and curriculum specialists to modify the curriculum, as necessary
- Utilize appropriate data collection, assessment and progress monitoring methods to assess academic and social performance to inform instruction and progress
- Comply with federal and state laws, policies and procedures for the education of scholars with disabilities
- Complete all required reports and data entry

- Maintain confidentiality
- Use effective classroom management skills to create a safe, productive and positive learning environment for scholars

## **QUALIFICATIONS**

### **I. EDUCATION:**

Bachelors or Masters degree from an accredited institution of higher learning in Special Education. Teacher certification with qualifications to teach scholars with disabilities is required.

### **II. EXPERIENCE, KNOWLEDGE & SKILLS:**

- Experience in working with youth in school or community settings
- Knowledge of Out-of-School Time initiatives
- Excellent verbal and written communication skills
- Ability to meet deadlines and manage multiple tasks
- Computer skills including experience in word processing, spreadsheets, database programs and communication
- Critical thinker and problem solver who takes initiative
- Ability to identify scholar and staff learning needs/styles and design and deliver appropriate individualized or group professional development and coaching to meet needs
- Valid Ohio Driver's License
- Must be able to pass a BCI/FBI background check